**FAMILY ENGAGEMENT REFLECTION TOOL**

(Including specific questions for Cycle of Inquiry)

Think about your back to school night event this fall. If you did not have one, think about another recent family engagement activity.

1. How did you communicate about it to families? Did you communicate in multiple ways (languages, on paper, on-line, etc.)?
2. What percentage of families do you estimate participated in the event?
3. Who was not there? Why do you think some families did not participate? In what other ways did you communicate important information to these families?
4. Who was on the planning team for this event? (What viewpoints about what was needed in such an event were represented? Were any important viewpoints missing from the planning team?)
5. What information was communicated to families about supporting their students, and in what ways? In particular, what information was communicated to 8th grade families about the upcoming transition to high school or to 9th grade families about how to help students be successful in high school? How did the sharing of information address key outcomes of attendance and course performance?
6. Did you seek to obtain feedback from families about the event? If so, what were some of the common themes in the feedback you received? If you did not seek feedback, was there a particular reason? How could feedback be helpful to you?
7. What have you learned by reflecting back on this event? What do you think you might do differently in a future family engagement activity to increase the potential impact of the activity on student outcomes?